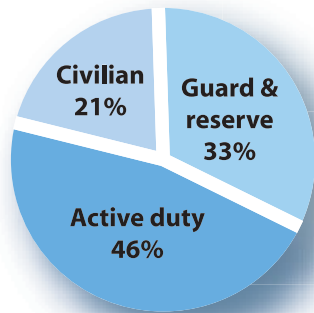


A Challenging Civilian Career

The Department of the Air Force needs talented civilians to become community planners, housing managers, and real estate managers. These people help support the military as part of a team that includes civilians, active-duty personnel, Air National Guard, and reservists.



Do you need intellectual challenges? Are you looking for a stimulating career? Do you want to use new technology and your own ingenuity to help in the defense of your country? If so, you're the kind of person we're looking for.

A civilian career with the U.S. Air Force offers limitless possibilities, fascinating work, responsibility, a chance to use your creativity, opportunity for personal and professional growth, and the satisfaction of knowing that you've made a difference for your country. *You* determine how far you go.

College graduates are hired under a program that the Air Force calls "PALACE Acquire." The program offers full-time employment with a structured two-year training program. No previous work experience is required. This is a fast-track program with performance-based promotions and advancement opportunities to mid- and senior-level management positions. Positions are available at Air Force bases throughout the United States, including Alaska and Hawaii.



An Air Force base is like a small city with a major airport. On bases worldwide, the Air Force's personnel maintain and operate all roads, runways, buildings, utilities, and infrastructure, and provide related housing, planning, and real estate services, similar to the various departments of a city or county government.

Formal Training Program

The PALACE Acquire Program includes a training program that combines on-the-job training with advanced classes in management and the latest technology. This training program will give you the technical and managerial skills to be successful, wherever your career aspirations take you.

Salary and Benefits

In addition to a competitive salary, the PALACE Acquire Program offers outstanding benefits:

- recruitment bonus up to 25% of starting salary
- student loan repayment (up to \$40,000)
- tuition reimbursement for graduate school
- health insurance
 - choice of plans and options with group-rated premiums and benefits
 - coverage without medical examination, or restrictions due to age, current health, or pre-existing medical condition(s)

- Employer pays an average of 72% of health insurance cost
- life insurance
 - equal to annual basic pay (rounded up to the next \$1,000) plus \$2,000
 - optional additional insurance for employee and/or family members
- retirement
 - Federal Employee Retirement System basic annuity
 - Thrift Savings Plan (similar to 401(k) plan; employer matches contribution up to 5% of base pay)
 - Social Security
- paid leave
 - federal holidays (10 per year)
 - vacation (13 days per year for the first 3 years, then increasing to 20 days per year)
 - sick leave (13 days per year, with unlimited accrual)

Qualifications

To enter the PALACE Acquire Program, you must meet these minimum qualifications:

- US citizenship
- bachelor's degree or coursework toward a bachelor's degree
- **one** of the following:
 - 3.45 GPA for all undergraduate course work
 - top 10% in overall graduating class or major subdivision (e.g., College of Business)

Some occupations require specific coursework or major.



U.S. AIR FORCE

How to apply

You can submit an application containing resume and college transcript(s) at job fairs, through scheduled interviews at colleges, or in response to semiannual announcements on the Web at <http://usajobs.opm.gov>.

For more information, call us or visit our Web site:

800-847-0108 ext. 3098

<http://www.afpc.randolph.af.mil/cp/recruit/paq.htm>

Click on "Career Fields" and then "Civil Engineer" for information on jobs in community planning, housing management, and real estate management.

Mail: HQ AFPC/DPKCE
555 E Street West, Ste. 1
Randolph AFB TX 78150-4530

E-mail: cecppaq@randolph.af.mil

FAX: 210-565-2593

Civilian Careers with the Department of the Air Force



**Community Planners and Housing &
Real Estate Managers**

